Purpose: Documentation of the steps on how to create Hunts as an Admin and invite players to the hunts. As a player, how to login and join the hunt

## Admin:

1. Login as an Admin
2. Click “Admin Portal” at the Top Right
3. A close-up of a sign

   Description automatically generatedClick “Create New Hunt”
4. A screenshot of a computer

   Description automatically generatedOn the “Create a new Hunt” screen
   1. Fill out the information of the Hunt
   2. After filling the information click “Create Hunt”
5. Next will be adding the tasks to the hunt
   1. Find the hunt that was created
   2. click “View Hunt”
   3. In the middle of the page, click “Add Tasks”
   4. Find the tasks you want to add/remove
   5. Click “Back to Hunt” when done
6. A screenshot of a computer

   Description automatically generatedAdding players
   1. Click “Add a user to this Hunt”
   2. Fill out the player information
   3. Access code is noted at the bottom
   4. Click “Add”
7. At the time 4/4/2024 there is an exception thrown and won’t be able to email the player
   1. **EVEN IF EXCEPETION IS THROWN IT STILL ADDS PLAYER**

## Player:

1. Login as Player
2. Enter an access code
   1. Access code is the players phone number/Huntname
      1. EX: 4149204808/HuntToHuntPt2
3. Click “Login”
4. Tasks will be prompted and can be completed